



# AUGUST 2017 E-TRAIN



EDUCATION AND TRAINING – 55 FSS/FSDE

## PME REPRIEVE!

Air Force goes back to the way it was for your EPME – Still Requires Distance Learning!

Pay attention to your Air University (AU) or AUSIS enrollment date and forget your AFPC expiration date. Many airmen from Offutt are breathing a sigh of relief since CMSAF Wright’s letter to the force

explaining the new (or old) direction for EPME.

As of 30 June 2017, the time in service window for EPME completion is GONE. Airmen

can enroll in the next level of Distance Learning EPME as long as they have completed the previous phase. MilPDS will not track this. Airmen will need to manage their own AU Student Information System (AUSIS) dates.

<https://ausis.maxwell.af.mil/SIS/apply>

Airmen must complete distance learning NCOA before attending NCOA-ILE in residence. Once graduated from NCOA-ILE, they become eligible to pin-on MSgt. Airmen must complete distance learning SNCOA before

attending SNCOA-ALE in residence. Once graduated from SNCOA-ALE, they become eligible to pin-on CMSgt. Your Offutt Education and Training Section can assist you if

**AIRMEN ARE EXPECTED TO ENROLL:  
NCOA-DLC WHEN SELECTED FOR SSGT,  
SNCOA-DLC WHEN SELECTED FOR MSGT**

you are ready and eligible to attend in residence PME and you wish to be a volunteer. The Education and Training Section cannot assist you in getting your scores posted in AUSIS. Understand that it may take 48-72 hours for scores to post in AUSIS

\*Ref myPers Message 29344\*

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## TUITION ASSISTANCE BRIEF IS AT 1000 EVERY THURSDAY

You are required to receive a Tuition Assistance (TA) brief in order to use TA. This brief is offered every Thursday in room 237 in building 323C. If you have never used TA (initial) or if it has been more than a year since using TA (refresher), this briefing will satisfy this requirement.

### **DON'T FORGET THE VIRTUAL BRIEF:**

The weekly TA brief is not the same as the 'Virtual' TA benefits training. You can complete the Virtual training at your computer and is required every October.

(PME - from page 1)

**EXTENSIONS:**

You can apply for extensions thru AUSIS.

<https://ausis.maxwell.af.mil/SIS/apply>

**TESTING:**

You must request your test through AUSIS and ensure you

have identified the correct Test Control Facility (TCF)-681133214-

5. EPME Test sessions are typically conducted Tuesday and Thursday at 0830 each week.

Please bring your email from Air University for validation in case there are issues with your account. Call our customer service desk 294-5716 with your test ID to

schedule your test. If your score does not post; please have your UTM send a copy of your 'unofficial' score report to AU by submitting an AU help desk support ticket at [AUEducationsupport.com](mailto:AUEducationsupport.com)

### NEED TO COMPLETE CIVILIAN SUPERVISORY TRAINING?

You should have received a current list of supervisory training courses you are required to complete in July of 2017; if not, email your Civilian Training Manager (CTM) at the following email address: [55fss.fsdeciviliantraining@us.af.mil](mailto:55fss.fsdeciviliantraining@us.af.mil) to obtain the list.

The USAF Supervisor Course (USAFSC) must be completed within 180 days of assuming supervisory responsibilities. Experienced supervisors (3 or more years documented supervision) should consider enrolling in the Advanced USAF SC. To enroll in the advanced course, you must contact your Civilian Training Manager (CTM) to initiate the enrollment.

Fact sheets on civilian supervisory training and other developmental opportunities are available on the Virtual Force Development Center website; see link below.

<https://www.my.af.mil/gcss-af/USAF/ep/browse.do?programId=tE3494DD0504287C101504334D7B20048&channelPagelId=s0ECF2BB84DBEAE7B014DD46E712201EF>

You may update your training record in the Defense Civilian Personnel Data System (DCPDS) using MyBiz+ self-service module. This self-service tool allows you to view, add, or delete completed training and Professional Military Education (PME) in your personnel record.

Note: PME that resulted in an awarded degree is updated as education.

# 2018 AIR FORCE ENLISTED REMOTELY PILOTED AIRCRAFT PILOT SELECTION BOARD

Applicable to Active Duty – Reference myPers message 34462


Air Force Personnel Center (AFPC) will convene the 2018 Air Force Enlisted Remotely Piloted Aircraft (RPA) Pilot Selection Board in January 2018, to fill fiscal year (FY) 2018/2019 training. For the purpose of this board, enlisted RPA pilot applicants must meet the requirements outlined in this announcement.

Enlisted RPA pilots selected by the board may receive short-notice assignments and/or

training as early as March 2018. Additionally, applicants selected for training must attend medical flight screening prior to entry into RPA Flight Training (RFT), if required. A private pilot's license will not necessarily exempt applicants from attending RFT. RFT attendance will be determined by Headquarters Air Education & Training Command (HQ AETC) policy based on individual ratings and currency after board

selection. Enlisted RPA pilot applicants must be certified physically qualified by HQ AETC, Office of the Surgeon General, Physical Standards (HQ AETC/SGPS). For more details, reference the myPers Message at the following

URL: [https://mypers.af.mil/app/answers/detail/a\\_id/34462/kw/RPA/p/8%2C10](https://mypers.af.mil/app/answers/detail/a_id/34462/kw/RPA/p/8%2C10)



**OTS COMMISSIONING BOARDS  
CANCELLED UNITL JAN 2018  
SPECIAL AFOQT SESSION - AUG 29,  
NEXT AFOQT - OCT 4,  
PLAN ACCORDINGLY!**

**Commissioning Forum  
Thursday, August 14  
557 WW  
Auditorium  
1300 – 1500**

**TESTING SCHEDULE  
NO TESTING ON HOLIDAYS AND ACC DOWN DAYS**

<p><b><u>MONDAY</u></b> CDC - 0830 TBAS - 1300 TBAS - 1430</p>	<p><b><u>TUESDAY</u></b> PME - 0830</p>	<p><b><u>WEDNESDAY</u></b> Language – 0830 (3<sup>rd</sup> Week of the Month Only) AFOQT – 0830 (1<sup>st</sup> Week of Jan, Apr, Jul, Oct Only) AFCT – 0830 (4<sup>th</sup> Week of Jan, Apr, Jul, Oct Only)</p>	<p><b><u>THURSDAY</u></b> PME – 0830 AFRAT/EDPT - 0830 (1<sup>st</sup> /3<sup>rd</sup> Week of the Month Only)</p>	<p><b><u>FRIDAY</u></b> NO TESTING</p>
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Test schedule available at:

<https://offutt.eim.acc.hedc.af.mil/55thWing/MSG/55FSS/base%20education/Hand%20Outs/Forms/AllItems.aspx>



Next classroom term will begin on 7 August and run through 8 October.

Classes offered in Building D are:

ASCI 309 Basic Aerodynamics

Mondays at 5:00

MGMT 210 Financial Accounting

Wednesdays at 4:30

ASCI 602 Air Transportation System

Wednesdays at 4:30

On line classes are also available with a new term starting every month. For additional information on our degrees and classes, visit us on line at

[www.erau.edu/offutt](http://www.erau.edu/offutt) or email at

[offutt@erau.edu](mailto:offutt@erau.edu) or call (402) 292-6655



Fall Semester begins August 28<sup>th</sup>, for all of our traditional majors.

We offer all of the required General Education Core classes either online or in-class (one night/week) at the main campus.

We offer 36 undergraduate cohorts with start dates in August and September. We offer 25 different Graduate majors with Fall start dates.

AD members of the US Military, National Guard, Reserve and USCG are eligible for a tuition rate of \$250.00/hour for courses in select Undergraduate Programs.

Military exclusive pricing information at our Website.



WAPS testing dates for the CMSgt  
17E9 cycle will be conducted  
12-16 Sep 2017

## CCAF GRADUATE SPOTLIGHT

SrA Kathrin Larsen, 38 Reconnaissance Squadron

### YOUR INSPIRATION TO COMPLETE CCAF?

Education was one of the main reasons why I joined the military. I didn't come from a military background and a lot of my family didn't understand why I would want to enlist after high school instead of going to college. I wanted to figure out what I wanted to do with my life without blindly trying out different degree programs. It took a little while after I joined the Air Force before I started taking school seriously. My bigger wakeup call was during a speed mentoring session here at Offutt. Someone asked me if I was doing school and I said not yet. They told me that not only was I wasting time, but I was also wasting the \$4500 dollars the Air Force sets aside for me every year. It made me feel like a pretty big idiot. I enrolled in my first course shortly after that.

### WHAT WERE CHALLENGES THAT YOU FACED COMPLETING CCAF?

The main hardship was trying to figure out how to do school while I was deployed. That was one of my bigger excuses for not getting started earlier. A big amount of my credits for my CCAF actually came from taking CLEP and DANTES while I was in Al Udeid. The library out there had study material for pretty much every test. I would check out a book, study it, and then two weeks later test on it. Taking

online classes aren't always a walk in the park either, but it's a lot less stressful than worrying about going to physical classes.

### WHAT RECOMMENDATIONS WOULD YOU MAKE TO OTHER INDIVIDUALS THAT HAVE NOT STARTED WORKING ON THEIR CCAF DEGREE?

Just like I was told; if you aren't going to school, you are throwing away \$4500 dollars every year. The hardest part is getting started, but you'll feel so good when you do. I would suggest talking to people in your unit about how they started and what worked for them. Maybe find a buddy that also hasn't started and work to keep each other accountable.

### WHAT DO YOU BELIEVE THE BENEFITS ARE OF COMPLETING YOUR CCAF?

The most obvious benefit would be that it is a strong bullet. Finishing the CCAF proves to leadership that you are invested in your Air Force career. Also, it's a way to turn what was

learned in tech school or at ALS into something tangible for outside employers or schools. For those who haven't earned a degree before joining the Air Force, the CCAF provides a sort of head start towards their bachelor's degree. I would definitely encourage everyone to just knock it out.



SrA Kathrin Larsen completed her CCAF degree in Information Systems

Technology June 5, 2017 and continues her education at American Military University majoring in Cybersecurity